Job Description

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| Job Title: | **MU Construction Manager**  |
| Department: | Construction |
| Reporting To: | Head of Delivery Performance |

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| Company data |
| UKPS is a fast-growing Multi-utility Independent Connection Provider with a national footprint. UKPS is fully accredited under the NERS, GIRS & WIRS schemes to carry out the turnkey provision of multi-utility infrastructure and subsequent connections to new build housing, residential/commercial and Industrial projects. UKPS has a dedicated MU Delivery Team who are responsible for the delivery of projects once they are live onsite and all infrastructure works and associated civils have been completed.  |
| Purpose Statement: |
| The MU Construction Manager is ultimately responsible for all projects within their designated area. They will lead a team of site based MU Site Managers and work with the MU back Office in the effective delivery of onsite Electricity, Gas, Water and Fibre mains infrastructure and connections to meet customer requirements. You will be responsible for and report monthly on the operational and financial performance of a large portfolio of projects.  |

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| Persons Supervised: |
| MU Site Managers and Site Delivery Craft Teams |

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| Key Tasks & Responsibilities: |
| * Manage regionally based Site Management and onsite delivery teams to ensure the timely, quality and cost-effective delivery on their portfolio of projects.
* Monitor and promote continued improvement of the commercial and financial performance of the projects being delivered within the MU team
* Conduct monthly one to ones with the Site Managers and review project performance including HSEQ, commercial, financial and customer service delivery
* Develop and maintain a strong Site Management team ethic ensuring consistency of approach and sharing of ideas
* Review the monthly financial report and provide narrative to good and poor performing projects.
* Lead the handover of new projects into MU ensuring that the Infrastructure team provide the necessary information for the Handover (to be conducted in conjunction with the MU performance Manager)
* Maintain close management of large Multi Phase and Key Projects
* Attend customer meetings to support the SM and provide the customer high level feedback where requested.
* Where required, support and step in for other MU Construction Managers or the MU Performance Manager
* Promote and demonstrate a culture of Health Safety & Quality at all times.
* Promote strong communication with external and internal customers at all times.
* Work closely with the MU Performance Manager to continually improve the back office support function
* Act as point of escalation for customer complaints in regards to the delivery of onsite Mains and services installation.
* Liaise with the resource Manager to ensure MU Team works are appropriately resourced to meet the workload.
* Liaise with the Electrical, Gas & Water Technical Managers on any technical aspects relating to your projects
* Authorise CVR’s within your authorisation level, and liaise with Design to ensure timely responses whilst managing customer expectations
* Ensure the appropriate training needs of your teams are met (both technical and behavioural)
* Authorise material/sub-contractor orders up to authorisation level.
* Manage on site stock and implement and maintain a cost effective site materials solution
* Liaise with relevant internal departments to drive continual improvement in the MUT’s delivery.
* Build relationships with the electric, gas and water adopting networks and endeavour to resolve all technical queries and CAR’s in a timely manner
* Be commercially aware of UKPS’ position in the industry and act as an ambassador for UKPS at all times.
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| Person Specification: |
| Essential:* Strong approach to customer service
* Commercial awareness
* Well organised
* Strong leadership skills
* Strong influencing skills
* Strong communications skills
* Good knowledge of Microsoft office software
* Ability to work within a team

Desirable:* Previous team management experience in the utility sector.
* Previous multi-utility delivery experience
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| Health & Safety |
| All employees are expected to observe and conform to:* UK Power Solutions Terms and Conditions of Employment
* Health & Safety at Work Act 1974 and general duties of employees at work.
* It shall be the duty of every employee while at work:

 (a) To take reasonable care for the health and safety of yourself and of other persons who may be affected by your acts or omissions at work; and(b) As regards any duty or requirement imposed on the Company or any other person by or under any of the relevant statutory provisions, to **co-operate** with them so far as is necessary to enable that duty or requirement to be performed or complied with.* Absolute adherence to safe work practices and compliance with company Health Safety, Environmental & Quality procedures. Employ the correct and safe use of all equipment including the wearing and maintenance of issued Personal Protective Equipment. Report any Near Misses or Accidents Immediately on the relevant forms available or Work Instructions and not to interfere with or misuse anything that's been provided for your health, safety or welfare.
* Carryout all relevant scopes of work in Compliance with UKPS Quality procedures and National Electricity Registration Scheme requirements.
* Ensure that you maintain and portray a positive, professional and courteous image at all times when dealing with clients and external organisations as well as with others employees within the company
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**The above outlines the general duties and responsibilities, other temporary duties may be assigned as and when required by management.**